

Royal Thai Consulate-General, Kolkata

No.	✓	Checklist: NON IMMIGRANT VISA – B (Business)
1.	<input type="checkbox"/>	Passport
2.	<input type="checkbox"/>	Filled and signed application form
3.	<input type="checkbox"/>	2 recent photographs
4.	<input type="checkbox"/>	Confirmed inbound ticket to Thailand
5.	<input type="checkbox"/>	From company in India: <ul style="list-style-type: none"> <input type="checkbox"/> Covering letter from employer/company <input type="checkbox"/> Copy of registration papers of the employer/company <input type="checkbox"/> Proof of membership in an Indian trade organisation (for multiple entries) <input type="checkbox"/> Proof of regular business dealing with the said Thai company (for multiple entries)
6.	<input type="checkbox"/>	From company in Thailand: <ul style="list-style-type: none"> <input type="checkbox"/> Approval letter for employment: (in case that the period of stay is more than 14 days) <ul style="list-style-type: none"> a) Original WP. 3 from Ministry of Labor & copy b) Original letter from Board of Investment (BOI) <input type="checkbox"/> Invitation letter <input type="checkbox"/> Copy of I.D. card or passport of the signatory <input type="checkbox"/> Copy of certificate of business registration and business license <input type="checkbox"/> Copy of statement of Income Tax <input type="checkbox"/> Copy of statement of Business Tax <input type="checkbox"/> Copy of Financial balance sheet from the past year <input type="checkbox"/> Company profile <input type="checkbox"/> Company Map and pictures
7.	<input type="checkbox"/>	If not Indian national : Proof of residence in India

Notes:

- All documents must be in English or Thai, arranged in order given above.
- Additional documents and/or interview may be requested.
- Application fee is non-refundable.
- Applicants traveling from some particular countries (see list) have to submit International Health certificate of Yellow Fever Vaccination.

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Name of the Applicant:

Receiver's Name:

Passport No:

Date:

Remarks: